

**GULF COAST KID'S HOUSE  
JOB POSTING**

**Date: November 2023**

**POSITION:**

LIFE SKILLS COUNSELOR

**STARTING SALARY:**

\$58k

**REPORTS TO (POSITION):**

EXECUTIVE DIRECTOR

**EXEMPT/NON-EXEMPT:**

Exempt

**General Description:**

Provide life skills counseling for children and families impacted by abuse. Duties include assessment, individual, family and group therapy.

**Essential Functions:**

1. Provide individual crisis counseling.
2. Provide intake, psycho/social, and suicide risk assessment.
3. Establish goals and objectives for individual and group programs.
4. Provide program orientation, assessment, and therapy.
5. Provide group- therapy activities based on Trauma Focused - Cognitive Behavioral Therapy
6. Provide crisis intervention, telephone crisis and referral inquiries, evaluations and recommendations.
7. Fulfill necessary administrative duties as needed.
8. Advocate for clients with community agencies, courts, C&F, schools, etc.
9. Participate in community outreach programs.
10. Participate and provide staff/professional training.
11. Willingness to work with juveniles with problematic sexual behaviors
12. Available to travel for training.

**Other Functions:**

Other duties reasonably assigned by the Clinical Director and Executive Director

**Physical Requirements:**

Incumbent must have ability to drive, use phone, sit for long periods of time, and maintain case files.

**Education:**

Licensed Mental Health Counselor or Licensed Clinical Social Worker

**Experience:**

One to three (1-3) years experience in treatment with children, adolescents and families. Experience performing intake, psycho/social/risk assessments, individual, group and family therapy. Experience with troubled youth and their families.

**Skills:**

- ✓ Must have good organizational, verbal and written skills.
- ✓ Dependability, discretion and good judgment required
- ✓ Ability to communicate effectively with clients, parents, co-workers, volunteers, governmental and other agencies and the general public.

**Principle Accountabilities:**

1. Reports to GCKH Executive Director
2. Team player with co-workers and administrators.
3. Accurate, complete and timely documentation of client cases.
4. Accurate, complete and timely submission of required statistical reports.
5. Adherence to all licensing and quality assurance standards.
6. Clinical liaison to DJJ, FFN, courts schools and community providers.
7. Adherence to agency policies and procedures.

**Equal Opportunity Employer:**

We are committed to providing equal opportunity in all of our employment practices, including selection, hiring, promotion, transfer, and compensation, to all qualified applicants and employees without regard to age, race, color, sex, religion, national origin, marital status, pregnancy, veteran status, gender identity or expression, or sexual orientation, AIDS/HIV, Sickle cell trait, citizenship status, genetic information, disability or any other protected status in accordance with the requirements of all federal, state and local laws. Accommodations and/or auxiliary aids will be provided for individuals with disabilities and/or who are deaf or hard of hearing.

**Other:**

- ✓ Valid driver's license and insurance required.
- ✓ GCKH is a DFWP – pre-employment drug testing is required
- ✓ Must be able to pass a Level 2 Background Screening